

## How to set up a blog:

### Name & Address

1. Think about a name for your blog before you begin the process.
2. Think of a web address for your blog. \*It should be something that you will be able to easily remember.

### Where to set up the blog:

- Go to [www.blogger.com](http://www.blogger.com) This is the blog site for Google.
- You will need an **email address and a password**. If you are creating an email and password with Google **be sure to write them down**. Many students are successful at setting up their blog, but then forget how to access it again. It is wise to save it in your cell phone and on a piece of paper that you have filed away and won't lose.

### Create a name for your blog and a url address.

### Designing Your Blog

You are able to design your page with templates and layouts. It is very user friendly.

- Do not choose the Dynamic View. It will only show the posts and not the entire page.
- After you get your page template, design, color and layout you are ready to begin writing.
- **Blog Post: Go to post.**
- Type your post. Proofread it and use spellcheck and grammar check.
- **Editing Strategy:** Wait a day, go back and reread the blog post. Perhaps you can even have someone else read the review for you and get their input.
- **Post and Publish:** When you write a post be sure to save it. It is suggested that you write the post on another document and save it. Cut and paste the writing into the post. This way if there is a glitch you will still have your original writing.
- Once you have written your post, be sure to save it on the blog site. You must press the [PUBLISH] button when you are ready for others to see it. If you do not press the [PUBLISH] button, you will be able to see your post but no one else will.
- As you set up your post it will give you privacy options.

### Grades

- See the rubric for grading criteria.

